

Sustainable Procurement – Flexible Framework Update

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Rob Allan

Contracts Manager

Target's

Targets to be achieved in 2014 are as follows:

1. Assess the University's position against the FF (Completed December 2013) and review progress quarterly (reviewed in April and July).
2. Target to achieve Level 2 of the Flexible Framework by the end of 2014 (calendar year)
3. Develop an Action Plan to achieve Level 2 (Assessment spreadsheet).
4. Aspire to achieve Level 3 (or further) by the end of 2015

Progress

Progress since the last meeting in April:

	FF Achieved in April 2014	FF Achieved in July 14	Movement
People	30%	90%	+60
Policy	29%	79%	+50
Process	56%	81%	+25
Suppliers	38%	38%	0
Results	17%	17%	0

People

- Progress made:
 - Head of procurement to be sustainable procurement champion (1st Oct 14)
 - Training attended for key staff
 - Advanced training carried out by professional (NetPositive)
- To do:
 - Embed within induction process (partially achieved)

Policy, Strategy and Communications

- Progress made:
 - University Sustainability Strategy
 - Procurement Strategy – Sustainability Objectives
 - New Website – policy / guidance / training (early Aug)
- To do:
 - Need to publicise sustainable procurement through forums and team briefings (Procurement Group etc)
 - Seek feedback on procurement strategy from key suppliers (action for Aug)
 - Supplier survey to be undertaken

Procurement Processes

- Progress made:
 - Social Value Act 2012 provision in template tender docs
 - Revised PQQ (PAS91 Gov standard questions)
 - Risk based approach to identify and address sustainability risks through specifications
 - Gov Buying standards (specifications etc) publicised through new website (Aug 14)
- To do:
 - Detailed supplier spend analysis to be undertaken (Spikes Cavell - NEUPC funded)
 - Embed risk based approach throughout all high value procurements

Engaging Suppliers

- Progress made:
 - Some supplier engagement undertaken (FWIT procurement – new PQQ and ITT)
- To do:
 - Main area to focus on!
 - Engagement with suppliers pre-procurement
 - Meet The Buyer event participation (CYC collaboration)
 - Identify 'key' suppliers through detailed spend analysis

Measurement and Results

- Progress made:
 - High level supplier spend analysis has been undertaken
 - Key commodity areas identified based on spend and sustainability impact i.e. construction
- To do:
 - Further detailed supplier spend analysis is required
 - Develop standard KPI's for sustainability (waste etc)

Further Engagement

- Regional Sustainable Procurement Group (NEUPC)
 - 12 active members from North East region
 - Willingness to share FF action plans and best practice
- Review Flexible Framework Assessment
 - Access via Sustainability KSM page
 - Feedback / comments / observations to rob.allan@york.ac.uk