



# Finance and Commercial.

## Sustainability Assessment

Tender Reference Number:	XXXXXXXXXX
Date of Sustainability Discussion:	8/5/18

Procurement are aware that sustainability is fundamental to the success of the University of Sheffield as an institution, and also to ensure the success of its students and staff. We consider sustainability across all areas of procurement, specifically the following areas:

- Research, learning, and teaching
- As a member of the local community
- As an operational business

We have defined the areas of sustainability impacts relating to the University to be:

- Environment sustainability
- Social sustainability
- Economic sustainability

Please find below, the positive and negative impact assessment we have made on the use of a XXXXXXXXXXXXXXXXXX

	<i>Positive</i>	<i>Negative</i>	<i>Item Discussed Y/N</i>
<b>Environmental</b>			
		•Packaging	Y
		•Energy use	Y
		•Transport emissions	Y
<b>Social</b>			
	•Workforce training		Y
<b>Economic</b>			
		•Ongoing costs	Y

Outcome – to be completed by Procurement

- Sustainability is to be scored as its own criteria on a 5% overall score. It will score energy use, on-going costs and useful equipment life.
- Reference made to **XXXXXXXXXX** in the department of **XXXXXXXXXXXX** using sustainability in a **XXXX** related equipment purchase.
- Training to be included in the scoring criteria
- Packaging to be removed from site by the company as stated in tender documents
- Unfortunately, we cannot directly influence the transport emissions on this procurement.