



NEUPC APPLICATION & ENROLMENT FORM

PERSONAL DETAILS	
TITLE	SURNAME
FIRST NAME(S)	
WHAT ARE YOUR PRONOU	NS
GENDER	DATE OF BIRTH
HOME ADDRESS	
COUNTY	POSTCODE
EMAIL	
TELEPHONE NO.	
SPONSORSHIP DETAI	ILS
	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY YO	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY YOU APPLYING FOR AN APPRE	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY YOU ARE YOU APPLYING FOR AN APPRE	OUR EMPLOYER FOR THE PROGRAMME? YES/NO INTICESHIP? YES/NO
ARE YOU BEING SPONSORED BY YOU ARE YOU APPLYING FOR AN APPRENAME OF EMPLOYER HE CONSORTIA	OUR EMPLOYER FOR THE PROGRAMME? YES/NO INTICESHIP? YES/NO
ARE YOU BEING SPONSORED BY YOU ARE YOU APPLYING FOR AN APPRE NAME OF EMPLOYER HE CONSORTIA PERSON AUTHORISING SPONSORS	OUR EMPLOYER FOR THE PROGRAMME? YES/NO INTICESHIP? YES/NO
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SUPPORT NEEDS

DO YOU HAVE ANY REQUIREMENTS FOR ADDITIONAL LEARNING SUPPORT OR ADJUSTMENTS TO ASSIST YOUR STUDIES? IF YES, PLEASE GIVE DETAILS	YES/NO
COURSE DETAILS	
SELECT FULL QUALIFICATION OR INDIVIDUAL MODU	LES
LEVEL 3 - ADVANCED CERTIFICATE IN PROCUREMENT AND SUPPLY	
LEVEL 3 FULL QUALIFICATION Procurement and Supply Environments Ethical Procurement and Supply Contract Administration Team Dynamics and Change Socially Responsible Procurement	
LEVEL 4 - PROCUREMENT APPRENTICESHIP IN PROCUREMENT AND SUF	PLY
LEVEL 4 - DIPLOMA IN PROCUREMENT AND SUPPLY	
LEVEL 4 FULL QUALIFICATION Scope and Influence of Procurement and Supply Defining Business Needs Whole Life Asset Management Procurement and Supply in Practice Ethical and Responsible Sourcing Supplier Relationships Commercial Negotiation	
Commercial Contracting	





COURSE DETAILS

SELECT FULL QUALIFICATION OR INDIVIDUAL MODULES

LEVEL 5 - ADVANCED DIPLOMA IN PROCUREMENT AND SUPPLY **LEVEL 5 FULL QUALIFICATION** Category Management Project and Change Management Managing Teams and Individuals Managing Supply Chain Risk Managing Contractual Risk Advanced Contract and Financial Management Achieving Competitive Advantage through the Supply Chain Managing Ethical Procurement and Supply LEVEL 6 - PROFESSIONAL DIPLOMA IN PROCUREMENT AND SUPPLY **LEVEL 6 FULL QUALIFICATION** Global Commercial Strategy Global Strategic Supply Chain Management Future Strategic Challenges for the Profession Commercial Data Management Strategic Programme Leadership Innovation In Procurement and Supply Strategic Ethical Leadership





CURRENT QUALIFICATIONS

ONLY REQUIRED FOR NEW STUDENTS
Include higher and further education e.g. degrees, professional qualifications, NVQ's and Apprenticeships

SUBJECT	AWARDING INSTITUTION	GRADE	ACTUAL OR PREDICTED	YEAR COMPLETED	FULL TIME	COUNTRY OF STUDY

A-LEVELS & GCSES

Or equivalent exams taken on leaving school

SUBJECT	AWARDING INSTITUTION	GRADE	ACTUAL OR PREDICTED	YEAR COMPLETED	FULL TIME	COUNTRY OF STUDY





EMPLOYMENT HISTORY

(last 10 years only)

NAME OF EMPLOYER	JOB TITLE	START DATE	END DATE	DESCRIPTION

EMPLOYER REFERENCE

ONLY REQUIRED FOR NEW STUDENTS

References may be requested by NEUPC if needed to support your application

NAME OF REFERENCE	POSITION	ADDRESS	TELEPHONE NO.	EMAIL





Purchasing Consortium

EMPLOYER REFERENCE

ONLY REQUIRED FOR NEW STUDENTS Please supply any additional information to support your application. This may include reasons for wanting to study your chose course or why you feel suited to the programme for which you are applying.





North Eastern Universities Purchasing Consortium

LEVEL	DELIVERY MODE	NEUPC MEMBERS PRICE*	OTHER CONSORTIA MEMBERS PRICE*	STUDY GUIDES (paid to NEUPC)**	E- LEARNING (paid to NEUPC)**	EXAM FEES paid to NEUPC**
MODULE PRICE	-	VAT APPLICABLE	VAT APPLICABLE	VAT NOT APPLICABLE	VAT NOT APPLICABLE	VAT NOT APPLICABLE
LEVEL 3 ADVANCED CERTIFICATE	BLENDED LEARNING	£1025	N/A	£108	N/A	£525
LEVEL 4	BLENDED LEARNING	£1840	£1990	£210.60	N/A	£907.50
DIPLOMA	DISTANCE LEARNING	£800	£950	£210.60	£189	£907.50
LEVEL 5	BLENDED LEARNING	£1840	£1990	£210.60	N/A	£907.50
ADVANCED DIPLOMA	DISTANCE LEARNING	£800	£950	£210.60	£189	£907.50
LEVEL 6 PROFESSION	BLENDED LEARNING	£1840	£1990	£186.30	N/A	£1095
AL DIPLOMA	DISTANCE LEARNING	£800	£950	£186.30	£189	£1095

^{*}Excludes CIPS membership fees which are paid directly to CIPS.

NB: you must be a CIPS member to undertake CIPS qualifications.

Blended and virtual learners are provided with a CIPS Study Guide, NEUPC resources and tutor support for each module. Distance Learners are provided with the same but also benefit from the CIPS e-learning package.

Level 4 blended learning also includes a number of taught workshops and webinars at our Leeds offices as below; a full timetable for 2023/24 is available on request. Workshops run from 9:30am – 3:30pm and include refreshments and lunch. Webinars usually last two hours maximum.

Level 4 - blended learning

12 credit module - 2 x six-hour workshops + 4 x two-hour webinars

6 credit module - 1 x six-hour workshops + 4 x two-hour webinars

Level 5 - Virtual learning

12 credit module 8 x two hour webinars

6 credit module 5 x two hour webinars

Level 6 - virtual learning

12 credit module 8 x two hour webinars

6 credit module 5 x two hour webinars

^{**}Exams, study guides and e-learning are charged at cost and reflect current prices available on the CIPS website





PLEASE NOTE THAT EXAM COSTS ARE AS PUBLISHED BY CIPS AND ARE SUBJECT TO CHANGE

DATA PROTECTION

NEUPC collects the data on this form to ensure we can process your application and communicate with you regarding your course of study. We may also use this information to pass on to third parties where necessary as part of your programme of study, specifically Leeds City College and CIPS regarding Apprenticeship Programmes and CIPS regarding CIPS programmes. Where you are sponsored or funded by your Employer to undertake a programme of study, NEUPC reserves the right to communicate with your employer on attendance and progress. By completing this form, you are agreeing to these communications by telephone, email, text, post or in person. For further information, please see our privacy policy available at www.neupc.ac.uk

DECLARATION

ENROLLED WITH CIPS

I CONFIRM THAT THE INFORMATION GIVEN IN THIS FORM IS CORRECT AND COMPLETE						
STUDENT SIGNATURE	DATE					
FOR ADMIN USE ONLY						
FOR ADMIN USE ONLY						
ACCEPTANC	CE					
APPLICATION REVIEWED BY						
QUALIFICATIONS CHECKED	YES / NO					
EXPERIENCED CHECKED	YES / NO					
SPONSORSHIP LETTER/PO	YES / NO					
LEVEL REQUESTED	LEVEL					
LEVEL RECOMMENDED	LEVEL					
ENROLMENT						
STUDENT ENROLLED ON SPREADSHEET	YES / NO					
SPONSOR INVOICED	YES / NO					
VALUE OF INVOICE	£					
APPRENTICE ENROLMENT						
ENROLLED WITH LCC	YES / NO					
APPRENTICESHIP CONTRACT SIGNED	YES / NO					

YES / NO